

MCW Responsible Conduct of Research Training: Policy Map

MCW Medical Students

Are you currently enrolled in the Medical Scientist Training Program (MSTP)?

no

yes

MCW Graduate Students

Degree-seeking students must complete the **two core Bioethics courses**:

- BIOE #10222, Ethics and Integrity in Science (Spring & Summer)
- BIOE #10444, Research Ethics Discussion Series (Spring)

Core Bioethics courses must be taken regardless of the program, though additional requirements may be in place depending on the program. Students should consult their academic advisor if unsure about these requirements.

Following core course completion, all degree-seeking students must attend **Refresher Training** at a frequency of no less than once per year or as often as required by their program.

Refresher Training: The Office of Postdoctoral Education (OPE) will host identified Responsible Conduct of Research Refresher Sessions twice annually (fall and spring) as part of the Spotlight on Science seminar series. Opportunities for experienced postdocs and faculty to lead Refresher sessions can be solicited by contacting the OPE.

MCW Postdoctoral Fellows

All incoming MCW Postdocs must complete online RCR instruction as offered through the Office of Postdoctoral Education within 6 months of their start date:

- “Research Ethics Online Instruction” (D2L)

Postdocs may optionally attend the face-to-face RCR course as offered through the Office of Research:

- BIOE #10444, Research Ethics Discussion Series (Spring)

Registration for the face-to-face course is open annually in December for the Spring Semester that begins in January.

Following required online and optional face-to-face training, any postdoctoral fellow must attend **Refresher Training** at a frequency of no less than once/year.

MCW Faculty

Are you receiving support through an NIH training/career development grant?

yes

no

Have you passed a face-to-face course in research ethics as a faculty member at either MCW or any other institution?

no

yes

Register for RCR Training offered through the Office of Research:

- “Research Ethics Online Instruction” (D2L)
- BIOE #10444, Research Ethics Discussion Series (Spring)

Registration for dual online/face-to-face is open annually in December for the Spring Semester that begins in January.

Alert the Office of Research of your prior training. Be prepared to provide the name & number of the course and semester of completion.

Following Initial Training, any faculty member continuing to receive support on an NIH training grant or career development award must attend **Refresher Training** at a frequency of no less than once per year for the duration of the award. Alternately, Senior Fellows & Career Award Recipients can lead Refresher Training sessions to satisfy the requirement.

By taking the above steps, you are compliant with MCW RCRT policy [RS.GN.140](#) and NIH requirements outlined in [NOT-OD-10-019](#).

You are not required to take RCR Training at this time, but you should revisit this chart if your role or funding status changes.