

Ravi Misra, PhD, Graduate Student Workshop/Training Award Policy Evaluation Rubric

Name of Candidate: _____

Name of Program: _____

Year in Program: _____

Date of Application Submission: _____

Date of Travel: _____

Is the candidate in good standing with the graduate school?: _____

Has the student received this award in the past?: _____

Criteria	Excellent (4 pts)	Good (3 pts)	Fair (2 pts)	Needs Improvement (1 pt)
Scientific Development	Training directly advances research project with high potential impact.	Training advances research project with potential impact.	Training somewhat relates to research project.	Training has limited connection to research project.
Professional Development	Training directly aligns with career goals and acquires new, relevant skills.	Training somewhat aligns with career goals and acquires some relevant skills.	Training has some connection to career goals but limited skill acquisition.	Training has minimal connection to career goals or skill acquisition.
Financial Need	Award partially offsets cost of training, easing financial burden. (covers <25% of expenses)	Award significantly offsets cost of training, ensuring financial feasibility. (covers ~50% of expenses)	Award covers 100% of estimated costs with no left-over funds. (covers 100% of expenses)	Award covers 100% of estimated costs with left over funds. (covers 100% of expenses with leftover funds)
Training Reputation	Training is highly competitive or very niche and well-reviewed. Leading experts in the field will teach trainees.	Training is somewhat competitive, covers a range of topics related to research, and is well reviewed.	Training is somewhat competitive, covers a wide range of topics, some related to research, and is well reviewed.	Training is available to all who apply, covers a wide range of topics, some related to research.
Essay Quality (Overall)	Essay is well-written, concise (under 1000 words), and effectively addresses all criteria. Clear organization and strong grammar are evident.	Essay mostly addresses the criteria but may be slightly longer or contain minor grammatical errors.	Essay addresses most criteria but may lack organization or contain grammatical errors that affect clarity.	Essay is poorly organized, exceeds word limit, or contains significant grammatical errors that hinder understanding.

Notes: